

Finance

Full Council 9 May 2024

Payments made with the authorisation of Chairman/Vice-Chairman and the Clerk

Agenda Item: 24/017 3: To receive and note a summary of payments made – Schedules B i and B ii.

Financial Regulations

10.3 As part of the Agenda for any relevant Meeting, the Clerk shall prepare (as relevant):

10.3.3 a schedule of payments authorised in accordance with Regulations 5.2.3 (“Schedule B i”) or 5.2.4 (“Schedule B ii”) to be noted;

5.2.3 from the Clerk, in conjunction with the Council Chairman (or in their absence the Council Vice-Chairman) or the Chairman of a duly delegated Body, for amounts up to £5,000.00;

5.2.4 from the Clerk for amounts up to £500.00.

Schedule B i – the Clerk in conjunction with the Chairman

Item	Date of Payment	Payee Details	Amount £
Electronic Bank Payments			
1.	18/04/24	Anvil Metalworks: cemetery gate remedial works inc. VAT	240.00
2.	18/04/24	SLCC: Cemetery Legal Compliance training inc. VAT	198.00
3.	18/04/24	Stanleys Electrical Services: installation of defib cabinets x 3 inc. VAT	1080.00
4.	18/04/24	Infinity Playgrounds: playground remedial works inc. VAT	2385.84
5.	18/04/24	ETC Sports Surfaces: annual tennis court clean	1080.00

Schedule B ii – the Clerk

Item	Date of Payment	Payee Details	Amount
Card Payments			
1.	08/04/24	Post Office stamps	10.80